

Meeting Minutes
Edgerton Fire Protection District Monthly Meeting
Thursday, May 11, 2023

1. President John Sherman called meeting to order on Thursday, May 11, 2023 at 6:31 p.m.
2. Present: John Sherman, Kathryn Fosdal, Brian Meyer, Dave Kyle, Anissa Welch, Evan Sayre, Rob Mawhinny, Dave Viney, Jeff Klenz, and Candy Davis. Absent: John Dohner
Also present: Theresa Boston (Alternate), Chief Pickering, DC Whitmore, Theresa Rusch, (Alternate), Doug Kenney (Alternate), and Beth Drew (Alternate).
3. Davis reported agenda was posted on Monday, May 8, 2023 at Piggly Wiggly, Edgerton City Hall, Fire District Headquarters and the Edgerton Reporter.
4. Fosdal motioned to accept agenda, was seconded by Welch, all in favor; carried.
5. Fosdal motioned to approve minutes of April 13, 2023 Monthly Board Meeting, was seconded by Meyer, all in favor; carried.
6. There were no public appearances to come before the Board.
7. Election of EFPD Officers:
 - a. President: Sayre motioned to appoint John Sherman as President, was seconded by Fosdal. Meyer moved to cast a unanimous ballot, was seconded by Fosdal, all in favor; carried.
 - b. Vice President: Viney motioned to appoint Brian Meyer as Vice President, was seconded by Fosdal. Sayre moved to cast a unanimous ballot, was seconded by Fosdal, all in favor; carried.
 - c. Secretary/Treasurer: Welch motioned to appoint Candy Davis as Secretary/Treasurer, was seconded by Sayre. Viney moved to cast a unanimous ballot, was seconded by Fosdal, all in favor; carried.

Note: New Officers to assume positions at end of May 11, 2023 meeting

8. Treasurer report
 - a. Davis reported that the new accounting software is installed and all invoices starting May 1, 2023 will be paid through the new system: Chief Pickering & Nancy Towns are attending training to get everything incorporated onto the new software.
9. Old Business
 - a. Chief reported that Anissa Welch has agreed to be a committee member for the 2023 Collective Bargaining Committee, joining John Dohner.

- b. Chief Pickering advised that 5 Bugles came back with a preliminary estimate of the final design phase of \$228,000 (preliminary engineering for 4 stations and town of Milton City Hall facility). Chief is waiting for the formal proposal, and will divide it out across entities based on equalized value. The District will borrow for this on a short-term basis. Milton East land has been secured and is working with DOT on the Fulton station, noting there is some discussion with the primary site owner which has been positive for the Milton West project.

10. New Business

- a. Discussion and possible action on proposed recruitment and retention incentives: Chief Pickering discussed a draft concept for the 2023 Recruitment and Retention Program. The concept is about incentives for staff to stay with the District, while making current staff “whole”. Incentive includes a 5-year commitment with the District where staff would be reimbursed for tuition, up to \$10,000, if that person had previously paid their own tuition (excludes scholarships and/or payment by their Municipality). If the individual stays with the District for 5-years, they would receive a \$5,000 longevity payment. This would also apply to existing staff.

Sayre motioned to approve the recruitment and retention incentive, was seconded by Welch, all in favor; carried.

- b. Chief Pickering reported that we are now utilizing one position on flex crew (48/96 shift) and two individuals working on the 24/48 hour shift on Saturday & Sundays. Finances from the transfer business is good and there is a need to staff one additional full-time employee to the Flex Crew to make the Flex Crew (both crew members) 48/96 shift positions. Additional personnel is needed as we’re still turning down transfer calls due to availability (per Edgerton Hospital). This will also help with cutting down on mandating hours and paying over-time.

Sayre motioned to approve the additional position, was seconded by Meyer, all in favor; carried.

- c. Chief Pickering reported there is a lot of old electronics to be disposed of from the Milton integration.

Fosdal motioned to approve of the disposal of electronic assets, was seconded by Welch, all in favor; carried.

- d. Chief Pickering reported that the current “Minimum Requirements” document needed to be updated, due to a small loop-hole (regarding the minimum requirements to include responsibility for conditions specified in program rules documents).

Fosdal motioned to update the minimum requirement wording to mirror the program, was seconded by Klennz, all in favor; carried.

11. Chief/Deputy Chief Operations report

- a. Chief Pickering advised that the New Automatic Aid Agreements have been signed by Evansville, Fort Atkinson, and Stoughton. We are still waiting for Beloit, Cambridge, Darien, Janesville, Whitewater and Footville (still in process).

9-1-1 calls: 70 (East) and 91 (West) – have broken 100 calls/mo (average) for West division

IFT calls: 37 for month; 169 YTD (201 2022 YTD)

Fire Inspections: 42.5% complete

Additional information is reported in Chief's report

12. Volunteer Association, Inc. report: Nothing to report

13. Fosdal motioned to pay the bills in the amount of \$258,184.13, was seconded by Welch, all in favor; carried.

14. Other legal business to come before the Board: Chief Pickering provided an update with respect to Local Government Funding Legislation from the League of Municipalities – additional funding to the Municipalities that is being discussed with the League. The \$227 million (county & local government) will be allowed to be used for public works, police, and emergency services. Chief asked the Commissioners to keep this in mind as discussions are held with our respective Municipalities.

15. Adjournment: Sherman motioned to adjourn, was seconded by Fosdal, all in favor; carried. Meeting adjourned at 7:56 p.m.

Respectfully submitted;

Candy Davis,

EFPD Secretary/Treasurer