

**Meeting Minutes**  
**Edgerton Fire Protection District Monthly Meeting**  
**Thursday, June 8, 2023**

1. President John Sherman called meeting to order on Thursday, June 8, 2023 at 6:00 p.m.
2. Present: John Sherman, Kathryn Fosdal, Donna Skau (for John Dohner), Tim Tollefson (for Jeff Klenz), Brian Meyer, Theresa Boston (for Dave Kyle), Dave Viney, Anissa Welch, Rob Mawhinny and Candy Davis. Absent: Evan Sayre  
Also present: Theresa Rusch, Beth Drew, Doug Kenney (Alternate), Jim Burdick (Alternate), Chief Randy Pickering, and DC Brandon Whitmore.
3. Davis reported agenda was posted on Tuesday, June 6, 2023 at Piggly Wiggly, Edgerton City Hall, Fire District Headquarters, and the Edgerton Reporter.
4. Viney motioned to accept agenda, was seconded by Skau, all in favor; carried.
5. Fosdal motioned to approve minutes of May 11, 2023, Monthly Board Meeting, was seconded by Meyer, all in favor; carried.
6. There were no public appearances.
7. Sherman motioned to recess to attend Swearing-In and Recognition Ceremony at Fire Station, was seconded by Meyer, all in favor; carried. Board recessed at 6:15 p.m.
8. Sherman motioned to resume Monthly Board Meeting at Fire District Headquarters, was seconded by Meyer, all in favor; carried. Meeting resumed at 7:05 p.m.
9. Presentation by Commission Alternate Doug Kenney – Notes from the Fire Station Design Conference: Doug Kenney, Alternate, provided an update of the Station Design Conference held in May in St Lous. He indicated a focus on improving health & wellness of employees, safety, and concepts on how we can reduce energy costs & maintenance. Kenney said the conference was very interesting and enlightening with respect to things to think about when building the new station(s). He said the design of the station will help with retention of staff. Kenney suggested the Board should be educated when thinking about building and where/what to cut with respect to expenses.
10. Treasurer Report
  - a. Davis motioned to authorize the transfer of \$51,332.36 from LGIP to checking to cover Capital Project expenses (NARC sales for new ambulance, deposit for Paramedic Intercept vehicle, deposit for HQ video conferencing equipment, final payment of website redesign, and additions to new LED lighting in Station 2). Motion was seconded by Fosdal, all in favor; carried.

11. Old Business

- a. Chief Pickering provided an update on the Safe Haven Baby Box Project, indicating he is awaiting a ruling from the Wisconsin AG's Office. Current legislation reads that the surrender of a child has to be from person to person. Legislation has no limit of liability, therefore the Municipalities could be at a liability risk. Issue has been raised with AG office (also with Chippewa Falls), to look at this. There is an individual that has verbally indicated they wanted to pay for the box for Edgerton's station. Chief will keep Board updated.
- b. Boston motioned to have President Sherman accept the Wendell proposal, as presented, which includes the Schematic Design Services page, with an amount due of \$194,600. Motion was seconded by Meyer and passed on a roll call vote of 10 yes/0 no.

12. New Business

- a. Fosdal motioned to dispose of old outdated clothing, was seconded by Meyer, all in favor; carried.
- b. Chief reported that Bookkeeper, Nancy Towns has announced her intention to retire by the end of the month. After posting the position, 2 candidates expressed interest, of which one is versed on our current software. For future discussion, this position will morph into a finance person and Chief suggests that the position report to the Board. There will be more discussion on this at a future Board meeting.

13. Chief Report:

Chief reported June has been a busy month (see Chief's report), noting there were 3 days with 10 calls in a day, with 2 calls back-to-back.

As of mid-June, the Department will be at 100% staffed.

14. Volunteer Association, Inc. report: Nothing to update

15. Fosdal motioned to pay bills in the amount of \$245,135.24, was seconded by Welch, all in favor; carried.

16. Sherman motioned to go in to closed session pursuant to Wisconsin Stat. 19.85(1)(c): "Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the governmental Body has Jurisdiction or Exercises Responsibility". Discuss and consider possible extension of probationary period of employee. Motion was seconded by Meyer, all in favor; carried.

Board went in to closed session at 8:32 p.m.

Board resumed to open session at 8:42 p.m.

- a. Act on any recommendations coming out of Closed Session:

Meyer motioned to extend probationary period for Lennae Carroll to meet requirements for 6 months extension for MPO (pumper) to include all the requirements of her original agreement. Motion was seconded by Mawhinney, all in favor; carried.

17. Other legal business to come before the Board: Viney asked about the communication from Local 580 that was sent to the Board, the Towns and the Cities. Chief Pickering advised the Board that he will construct a draft and have the Board review.

18. Sherman motioned to adjourn, was seconded by Fosdal, all in favor; carried. Meeting adjourned at 8:54 p.m.

Respectfully submitted;  
Candy Davis,  
EFPD Secretary/Treasurer