

**Meeting Minutes**  
**Edgerton Fire Protection District Monthly Meeting**  
**Thursday, March 9, 2023**

1. President John Sherman called meeting to order on Thursday March 9, 2023 at 6:00 p.m.
2. Present: John Sherman, Kathryn Fosdal, Jeff Klenz, Bryan Meyer, Dave Kyle, John Dohner, Anissa Welch, Dave Viney, Rob Mawhinney and Candy Davis. Evan Sayre was absent.  
Also present were: Jim Burdick, Doug Kenney, Theresa Boston, Beth Drew (Board Alternates), Brandon Whitmore, Jeremy Parker, and Chief Randy Pickering.
3. Davis reported meeting agenda was posted on Monday, March 6, 2023 at Piggly Wiggly, Edgerton City Hall, Edgerton Fire District Headquarters and the Edgerton Reporter.
4. Fosdal motioned to accept agenda, was seconded by Dohner, all in favor; carried.
5. There were no public appearances.
6. Fosdal motioned to approve minutes of February 9, 2023 Monthly Board meeting, was seconded by Welch, all in favor; carried.
7. There was nothing new to report from the Treasurer.
8. Old Business
  - a. Update on DOT Proposal for Newville land: Chief Pickering advised he received notification from DOT that they (unofficially) are leaning towards the District's proposal for land purchase in Newville and would like to have further discussions. DOT doesn't want to provide land now and then need to buy back with the Hwy 51 reconstruction, so they want to go through their preliminary site plans. DOT will then get back to us with the amount of land purchase. DOT met with 5-Bugles to go through the info.
  - b. Update on getting information uploaded to the new website: Chief Pickering said Ruth Pickering is working on getting information regarding Board commissioners, meeting minutes, etc. uploaded to the new website.
9. New Business
  - a. Update on FY2024 Congressionally Directed Spending Program: Chief Pickering advised the District had an opportunity to present itself for this grant. Chief met with Senator Baldwin's office on the grant, where they provided guidance. The original grant request was to be for \$8.2 m dollars (COVID impact calculated amount). Baldwin's office suggested asking for more (the average that Congress approves is around \$2 - \$3m); putting together a proposal for 10 municipalities. In order to justify the \$8.2 million, Baldwin's office suggested putting together additional funding for the Newville project (having the biggest impact on the interstate project). This doesn't necessarily mean the dollars would have to go to that station. Board will prioritize the projects once more is known. Chief advised he had obtained 14 letters of support and 6 of Rock County supervisors prepared letters of support as well as Lake District and Hospital. The District may not hear anything until October; at which time sitting down to fine tune project. Total request of the grant was \$12.5 million.

- b. Discussion and possible approval authorizing Chief Pickering to sign new Automatic Aid Agreements with Cambridge, Evansville, Janesville, Stoughton and Whitewater: Chief Pickering advised that when we constructed IGA, language was put in to codify all existing mutual aid agreements. Rock County 911 Center has asked us to recodify with all of our surrounding mutual aid partners the mutual aid agreement.

Dohner motioned to authorize Chief Pickering to sign new Automatic Aid Agreement, was seconded by Davis, all in favor; carried.

- c. Discussion and possible approval authorizing installation of two Safe Haven Baby Boxes at the District Fire Stations (under Wisconsin “Safe Haven for Newborns” law): Chief Pickering reported that the State legislation allows someone to surrender a newborn to law enforcement, fire or hospital within 2 weeks of birth. A Safe Haven Baby Box would be climate controlled with a lid that, when opened, triggers a notification to the station that the box has been opened; indicating a newborn has been dropped off. Chief is proposing two boxes – one at each station (Edgerton & Milton). A communication of a newborn being dropped off would trigger notification for both stations. Cost is approximately \$3,200 each; which has not budgeted, but we could use some of the “off-set” dollars from the DHS grant from the ambulance purchase.

Klenz motioned to purchase the Safe Haven Baby Boxes for both stations, was seconded by Dohner, all in favor; carried.

10. Chief/Deputy Chief – Operations/Division Chiefs Reports:

9-1-1 calls: 65 (East) and 99 (West)

IFTs: 43 (88 YTD)

Fire Inspections: completed 103 inspections last month with very few violations

Additional information is identified in Chief’s February report.

11. Edgerton – Milton Transition Updates:

- a. Registering the Lakeside Fire-Rescue name with the State of Wisconsin as a dba (doing business as): Chief Pickering advised the name will be registered with the State of WI; will be signing the document to do the dba.
- b. IT systems integration: Impact was at Milton to tie the data systems with both the East and West facilities. Impact advised 6 to 9 months to complete; Ignatech will work with Impact to get this done so it’s more timely.
- c. Future email change and District emails for Board members: Part of the integration of IT systems is switching to a new domain system. The recommendation has been made to have Lakeside Fire-Rescue emails for all employees and Board Commissioners.
- d. Implementation of Civic Systems General Ledger Accounting System/Mapping Charts of Accounts: To achieve this, an existing chart of accounts needed to be built for both East and West divisions. The chart of accounts and mapping is almost done; now waiting for Civic Systems to install the software for the implementation.

- e. Development of MOU for use of existing Milton Fire Station: Chief Pickering reported that Attorney Schroeder suggested having an MOU between the District and the City and Town of Milton, to identify who is responsible for things in the current building in case they break down. All physical items have been identified and Chief will work with Attorney Schroeder to develop the MOU.
  - f. Shift Captain appointment – identified in Chief's monthly report.
  - g. Additional Milton position allocation – identified in Chief's monthly report
  - h. Logo design contest – Edgerton High School vs Milton High School Art classes: Staff approached Milton and Edgerton HS principles and discussed having the art classes at each school run a contest between them to develop a new logo for Lakeside Fire-Rescue. This will be worked on in April.
12. There was nothing new to report from the Volunteer Association, Inc.
13. Pay bills: Dohner motioned to approve bills in the amount of \$192,190.55, was seconded by Fosdal, all in favor; carried.
14. There was no other legal business to come before the Board:
15. Sherman motioned to adjourn, was seconded by Fosdal; all in favor; carried. Meeting adjourned at 7:16 p.m.

Respectfully Submitted;  
Candy Davis,  
EFPD Secretary/Treasurer